**Appendix C – Application Form**

**The Justin R. Lehman Community Capacity-Building Pre-Planning Assistance Program**

**Preparing for the Development of Active Transportation Plans**

If applying for technical assistance and funds for community capacity-building pre-planning assistance for the development of an active transportation plan, in accordance with the Funding Opportunity Announcement, please complete the following application and submit along with letters of support in pdf format to [pawalkworks@padowntown.org](mailto:pawalkworks@padowntown.org) **by 5:00 p.m. on** **May 31, 2024**.

The boxes within this form will expand to accommodate your responses.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant organization:  Enter text | | | Applicant EIN number:  Enter text | |
| Please check the option that best describes your organization:  Single Municipality  Multiple Municipalities  If submitting on behalf of multiple municipalities, please list the partner municipalities here:  Enter text | | | | |
| Primary municipal contact:  Enter text | | Primary municipal contact email/phone number:  Enter text | | |
| Priority status:  SPAN Priority County  DEP Environmental Justice Area  Please name county or, if not in a SPAN Priority County, please provide a summary of the PennEnviroScreen rating for the proposed site (how many distinct tracts, the Final Score Percentile for each tract, and any notes about either the focus area for active transportation planning and the relative size of the population in the different tracts). Contact [pawalkworks@padowntown.org](mailto:pawalkworks@padowntown.org) for assistance, if necessary.  Enter text | | | | |
| Please provide the names, roles, and contact information of the three designated community contacts available to serve as liaisons and project team for this grant. The pre-planning process will involve time spent by community contacts meeting with WalkWorks, doing outreach in the community and with regional and state agencies, meeting on site for a mobility audit, planning for and taking part in a public outreach event or activity, and working with a consultant to develop scope and budget. Each community contact should be prepared to invest their time, typically 1-2 hours/week, toward completing the process. | | | | |
| Name | Role | | Role | Email |
| Enter text | Municipal Leadership  Enter text | | Enter text | Enter text |
| Enter text | Enter text | | Enter text | Enter text |
| Enter text | Enter text | | Enter text | Enter text |
| Please attach letters of support from two local organizations, agencies, businesses, or institutions.  Please list the organizations providing letters here.  Enter text | | | | |

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| Please explain the need for the community capacity-building pre-planning assistance preparing for the development of an Active Transportation Plan below. At a minimum, the response must address the following:   * information on public health outcomes in the region * information about mobility constraints for people using active modes * municipal interest in increasing health and safety for people walking, biking, using wheelchairs, and accessing transit, including any past consideration of applying for funding to develop an active transportation plan * public interest in increasing active transportation opportunities, such as discussion of support for the proposal in the form of news articles, public meeting minutes from official bodies, local walking or biking events, etc. * what consideration of health, equitable access, and opportunity for vulnerable communities looks like with respect to active transportation in the area * barriers preventing the municipality from applying directly for ATP planning funding   See Section 7 of the Funding Opportunity Announcement for elements against which applications will be evaluated. (Recommended word count: 500 - 1000 words)  Enter text |

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| Describe plans to spur interest, involvement, and input from diverse local stakeholders such as health, planning, transportation, education, business owners, and the public. Stakeholders should reflect the racial, ethnic, and other dimensions of diversity of the community.  (Recommended word count: 250 words)  Enter text |

Thank you for your interest in making your community more safe, accessible, and inviting for active transportation!

*Rev. March 2024*